

Emergency Evacuation and Shelter in Place Guidelines

FIRE ALARM ACTIVATION

- 1) **Leave the building at once in a safe and calm manner.**
- 2) **Meet at the Assembly Area:** Check your building specific Evacuation Map for the Assembly Area location. **During inclement weather, assemble inside the closest accessible building.**
- 3) **Remain at the Assembly Area and DO NOT re-enter the building** until advised by Public Safety Officials (University Fire Marshal staff, University Police or Raleigh Fire Department staff).

SEVERE WEATHER ALERT (tornado, high winds, hurricane, severe thunderstorm)

- 1) **Seek shelter in the Area of Refuge for Severe Weather:** Preferably, an interior hallway on the lowest level possible with the doors shut, away from all windows.
 - **Refer to the building specific floor plan, which identifies areas of the building determined to be safe refuge areas.**
- 2) **Remain in the Area of Refuge until given the “ALL CLEAR” by Public Safety staff**

Weather Specific Safety Instructions

- 1) **Tornado Watch:** stay tuned to local news and weather; be alert to changing weather conditions.
- 2) **Tornado Warning:** **Stay tuned for the Wolf Alert Activation.** Go to the area of refuge identified on the building Shelter in Place plan. Close all doors in the area for added protection. Be prepared to cover your head with your hands. **DO NOT** leave the area of refuge until told to do so by Public Safety staff (University Fire Marshal staff, University Police or other emergency responders).
- 3) **Hurricanes:** these storms are essentially large complexes of thunderstorms. Therefore, they include all of the dangers that can come with thunderstorms, lightning, flash floods, downbursts and tornadoes. The good news is we normally get advanced warning of these so advanced preparation can be made. Refer to local news stations and National Weather Service for safety points.

FAQ: How do you get updated information while taking refuge? View the home page (if computers are available and working), text messaging and/or AM/FM Radio (battery or wind up type), all to be used in the area of refuge.

****Sirens may or may not be heard inside buildings – DO NOT depend on this method inside buildings.****